

January 12, 2025



Dear Garden Market Vendor,

Thank you for your interest in being a vendor!

Our Garden Market will celebrate its 26<sup>th</sup> year on Friday, May 2 (9AM-6PM) and Saturday, May 3, 2025 (9AM-4PM).

Historically, our Garden Market attracts between 5,000-6,000 people during the two-day event! Our vibrant and beloved community event attracts a large crowd through advertising, repeat customers, the quality and diversity of vendor products, and word of mouth.

Our Garden Market gives vendors the opportunity to sell garden-related and natural products to the public with designated booth and ground space on our historic campus.

We work to raise community awareness about our event with a mix of publicity, signage and social media. We collaborate with our vendors and business sponsors to make this event both pleasant and fruitful for all—rain or shine.

There is no public admission fee to this event, even though this is our major fundraiser. We generate funds with vendor fees, church booths, and business sponsorships. Monies raised at our event helps support our various ministries throughout the year, including:

- Our Outreach Food Pantry, which is open year round, 3 days a week, to distribute food to people in need.
- Our Mission Committee, which funds worthy charities in our county, state and nation.
- Our Parish Center used as a meeting place for four recovery groups. We support efforts to reduce addiction in our community.
- Our ongoing and committed stewardship of a historic building and property. Our active church, established in 1706, is a registered Maryland Historic Landmark.

For 319 years, St. Mary Anne's has remained steadfast to Jesus' mandate to love God and our neighbor. We hope that you will participate in this year's Garden Market—so that together, we can celebrate God's beautiful creation for the benefit of many.

Thank you and Blessings,

The Rev. John R. Schaeffer, Rector

Dawn M. Rodenbaugh, Vendor Coordinator

**315 South Main Street, North East, MD 21901**

**[www.stmaryanne.org](http://www.stmaryanne.org)**

# Vendor Instructions



Welcome to both new and previous vendors. We hope you will be able to join us at this year's Garden Market, as it is a great opportunity to raise awareness of your business and to make new friends in the area. We put a great effort into advertising and organizing the Garden Market, and work to make it a successful community event and experience for all. To that end, we ask that you carefully review the vendor instructions

- Please inform us if you are using a tent, and the amount of the space you require. Please realize that our churchyard is constantly changing due to new gravesites. Space cannot be guaranteed from year to year—nor previous booth locations.
- Vendors are to provide their own tents, tables and chairs. We don't provide electricity.
- There is **no smoking** on church property. We thank all vendors for respecting this policy.
- We ask vendors *not to bring pets* to the churchyard either at set-up or during the Market.
- **Vendors are responsible for their own set up and take down.** Vendors must remove all unsold items from the churchyard on Saturday at the end of the Market. Please leave your area as clean as you found it.
- Every effort is made to keep the area secure during the overnight hours. However, St. Mary Anne's Episcopal Church will not be held liable for any theft or injury.
- **Set-up is on Thursday, May 1, 2025 between 9AM-4PM\*.** When setting up on Thursday, we ask you to pull into the churchyard at the Church Point Road entrance and proceed to your location to unload. For the safety and convenience of all, we need to keep traffic moving in one direction. There will be a Market volunteer to provide directions to your space. Please unload as quickly as possible, relocate your vehicle to a parking area, then return to setup your display. Please be courteous and patient with your fellow vendors. **\*Any arrangements outside of these times must be approved ahead of time.**
- **Please be ready for the public by 8AM Friday morning.** No vehicles will be allowed in the churchyard after 7AM Friday or during the hours of the Market. If you need to restock, please do so Friday evening.
- **You must have enough merchandise for both days.**
- **Please do not start to break down your display until 4PM Saturday, since visitors will arrive until closing.**
- **The Garden Market is a RAIN or SHINE event** as such, please be prepared for inclement weather. If the National Weather Service issues a severe weather alert during event hours, Garden Market leadership will close the event for everyone's safety, and will send out a notification and instructions.
- If you need to cancel, you must do so by April 15 (2 weeks prior to the event.) Any cancellations **after April 15, 2025** will result in a forfeiture of vendor space costs.
- Understandably, the wear and tear on our historic property from this large community event is a concern. We request your help, as a vendor, to maintain your booth space and respect our sacred spaces and property.
- **Please do not sell invasive plant species.** The following are not permitted:
  - Wisteria sinensis (Chinese Wisteria)
  - Butterfly Bush (Buddleja davidii)
  - Phyllostachys spp. (Bamboo)
  - Euonymus fortunei (Winter creeper/Creeping euonymus)
  - Hedera helix (English ivy)
  - Lonicera japonica (Japanese Honeysuckle vine)
  - Euonymus alatus (Winged Burning Bush)
  - Nandina domestica (Nandina/Sacred Bamboo)
  - Ligustrum sinense (Chinese privet)
  - Elaeagnus umbellata (Autumn olive)
  - Pyrus calleryana (Callery/Bradford pear)
  - Vinca minor (Common periwinkle/Vinca)
  - Berberis thunbergii (Japanese Barberry)
  - Paulownia tomentosa (Princess tree/Royal Paulownia)
  - Clematis ternifolia (Sweet autumn clematis)
  - Eragrostis curvula (Weeping Lovegrass)
  - Spiraea japonica (Japanese spirea/Japanese Meadowsweet)
  - Cytisus scoparius: Scotch Broom
  - Miscanthus sinensis: Chinese Silvergrass
  - Iris pseudacorus: Pale Yellow or Yellow Flag Iris
  - Rubus phoenicolasius: Wineberry
  - Acer platanoides: Norway Maple

## Don't miss out on being a Garden Market vendor!

### Spaces fill fast! Reserve your spot as soon as possible

Traditionally, this is a Garden Market so vendors must adhere to a gardening or gardening-related theme. Primarily, we seek plant vendors. *However, we now offer a designated Arts/Crafts vendor area for non-gardening interests. See below for details.* To determine your eligibility and possible booth location, the Vendor Coordinator will discuss your products when you make your reservation. The prices below reserve your spot for two days, with set-up the day before the event.

#### Vendor Options and Costs: (please circle your choice)

- **(10 x 10)** \$150.00 \*EBD \$135.00
- **(20 x 10)** \$275.00 \*EBD \$247.50
- **Supersize Spot** (contact Vendor Coordinator for details and pricing)
- **Non-Profit** (10 x 10) \$100.00 Spaces are limited to 10 pre-approved non-profit (501c3) vendors.
- **Food Vendor** (12 x 12 on blacktop) \$500.00 \*EBD \$450.00
- **New! Craft/Art Vendor Section** We seek quality craft/art vendors to complement our Market. We now offer a designated section for non-garden-related vendors.  
(10x10) \$150.00 \*EBD \$135.00
- **(30 x 10)** \$425.00 \*EBD \$382.50
- **(40 x 10)** \$575.00 \*EBD \$517.50

**\*10% Early Bird Discount (EBD).** Payment must be postmarked or electronically received by 3/15/25.

We make every effort to advertise the Garden Market. You have the opportunity to do the same, by letting your customer base and friends know about this event. Look for our website ([www.stmaryanne.org](http://www.stmaryanne.org)) and "like" and "share" us on our "St. Mary Anne's Garden Market" Facebook page. The more we advertise, the more you are assured of a profitable weekend.

To be a Garden Market vendor, please provide the following information:

- Company name: \_\_\_\_\_
- Products (must be garden related or made from natural materials unless you are applying for the new Craft/Art vendor section): \_\_\_\_\_  
\_\_\_\_\_
- Contact person: \_\_\_\_\_
- Contact phone number: \_\_\_\_\_
- Email: \_\_\_\_\_
- Website (if you have one): \_\_\_\_\_
- Previous GM vendor? If so, what year(s)? \_\_\_\_\_
- Do you accept electronic or credit card payments? \_\_\_\_\_
- Approximate space required (circle desired size). The cost reserves the booth and ground space for **two days**, with set-up the day before the event.



**Please sign to acknowledge acceptance of our Vendor Instructions.**

- I, the undersigned, acknowledge the Vendor Instructions. I, and those in my employ, will adhere to them. Failure to do so will result in loss of future invitations to participate in this event.

Name \_\_\_\_\_

Date \_\_\_\_\_

- **Previous Vendors:** If your information has not changed, please send this application with your payment to St. Mary Anne's Episcopal Church, 315 S. Main St., North East, MD 21901.
- **New Vendors:** Please contact Dawn Rodenbaugh, Vendor Coordinator at [smagardenmarket@gmail.com](mailto:smagardenmarket@gmail.com) for approval prior to sending in this application with payment.
- **Questions:** Call Dawn at 443-907-3273 or email at [smagardenmarket@gmail.com](mailto:smagardenmarket@gmail.com)
- **Electronic payments** can be accepted on our website at [www.stmaryanne.org](http://www.stmaryanne.org)



315 South Main Street  
North East, MD 21901  
410-287-5522

[www.stmaryanne.org](http://www.stmaryanne.org)